INSERT SITE AERIAL

|  |  |  |
| --- | --- | --- |
| Budget line | Committed to Date | Claimed to Date |
| Stage 1 | $XX | $XX |
| Stage 2 | $XX | $XX |
| Stage 3 | $XX | $XX |
| Stage 4 | $XX | $XX |
| Stage 5 | $XX | $XX |
| Stage 6 | $XX | $XX |
| Total | $XX | $XX |

**Budget and Cost Considerations**

IDENTIFY ANY CURRENT OR NEW BUdget matters

* Additional cost for transport modelling drawn from contingency. Only $10,000 contingency remaining.
* Etc.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Project Name: | PROJECT NAME Rezoning | | | Report Date: | | | DD/MM/YY |
| Project Manager: | Resource | E: | X@email.com | | M: | 04XX XXX XXX | |
| Reports to: | Resource | E: | X@email.com | | M: | 04XX XXX XXX | |

**Overview**

PROVIDE AN OVERVIEW OF THE PROJECT

**Status Update**

PROVIDE BRIEF STATUS UPDATE SINCE LAST REPORT

**Project Risks**

IDENTIFY ANY CURRENT OR NEW RISKS

* Transport referrals causing project delays on Council’s other projects, may become an issue for this project
* Council meeting agenda is full, project may be deferred
* Etc.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PROGRAMME UPDATE** | | | | **2022 2022** | | | | | | | | | | | | **2023 2023** | | | | | | | | | | | |
| **ID** | **STAGE** | **START** | **FINISH** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **Jul** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** | **Jan** | **Feb** | **Mar** | **Apr** | **May** | **Jun** | **Jul** | **Aug** | **Sep** | **Oct** | **Nov** | **Dec** |
| 1 | Stage 1 – Pre Lodgement | 01/01/22 | 01/03/22 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 | Stage 2 – Planning Proposal |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 | Stage 3 – Gateway Determination |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 | Stage 4 – Post Gateway |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | Stage 5 – Public Exhibition and Assessment |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6 | Stage 6 – Finalisation |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

On Schedule At Risk Overdue

|  |  |  |
| --- | --- | --- |
| **MILESTONES ACHIEVED / MATTERS PROGRESSED**  DETAILS OF TASKS COMPLETED DURING THIS REPORTING PERIOD   * Prepared Scoping Checklist with input from project team * Proponent briefing presentation * Etc. | **MILESTONES /ISSUES TO BE PROGRESSED**  DETAILS OF TASKS PLANNED FOR NEXT REPORTING PERIOD   * Liaise with Proponent * Send agency referrals * Etc. | **OTHER MATTERS**  List any other matters that need to be highlighted   * Engineering Team request for briefing next month. * Etc. |