

## 1. Role/Purpose

The Nowra Riverfront Advisory Taskforce is a consultative forum managed and co-chaired by Department of Regional NSW (DRNSW) and Department of Planning, Industry and Environment (DPIE).

The broad objectives of the Advisory Taskforce are to:

- identify and prioritise strategic development sites within the Riverfront Precinct as a catalyst for the creation of an iconic gateway into Nowra and the enhancement of associated public spaces;
- consider appropriate planning controls to facilitate investment on strategic development sites and investment into affordable housing and other social infrastructure within the Precinct;
- identify and explore funding opportunities for catalyst infrastructure within the Precinct;
- ensure that any future revitalisation and redevelopment of the Riverfront Precinct aligns with work being undertaken as part of the Nowra Bridge Project and on the Shoalhaven Medical Campus; and
- examine the project impact including its effect on local roads and traffic, and opportunities for social housing and community outcomes.

For the purposes of this Advisory Taskforce, the scope of the Nowra Riverfront should be taken to reflect the boundaries outlined below:



## 2. Term

This Terms of Reference is effective 12 April 2021 and will be reviewed after six months. The final determination on any proposed changes to the Terms of Reference will be made by the Co-Chairs.

## 3. Membership

The Advisory Taskforce membership is as follows:

- Anthony Body (Co-Chair), Director Illawarra Shoalhaven, Department of Regional NSW
- Sarah Lees (Co-Chair), Director, Southern Region, Department of Planning, Industry and Environment (DPIE)
- The Hon. Shelley Hancock MP, Minister for Local Government
- Fiona Phillips MP, Member for Gilmore
- Gareth Ward MP, Member for Kiama
- Mayor Amanda Findley, Shoalhaven City Council
- Luke Sikora, Chief of Staff to the Minister for Local Government
- Donna Payne, Business Development Manager, Department of Regional NSW
- Rachel Donnelly, A/Deputy Director, Department of Regional NSW
- Ben Tax, Area Manager – Sydney and South East, Crown Lands (DPIE)
- Adam Gray, Senior Network and Corridor Planner, Transport for NSW
- Michael Saxon, Director South East Branch, Biodiversity and Conservation (DPIE)
- Mohamed Nasr, Manager Planning & Strategic Commissioning, NSW Health
- Jeremy Hart, Project Director Health Infrastructure, NSW Health
- Deborah Brill, Executive Director Policy Innovation, NSW Land and Housing Corporation
- Stephen Dunshea, Chief Executive Officer, Shoalhaven City Council
- Gordon Clark, Strategic Planning Manager, Shoalhaven City Council
- Robert Domm, Director, City Futures, Shoalhaven City Council
- Shannan Perry-Hall, General Manager, Destination Sydney Surrounds South
- Nicole Moore, Chief Executive Officer, Nowra Local Aboriginal Land Council
- Simon Williams, Area Manager South East, Crown Lands
- Robert Stark, A/Director Policy Innovation, NSW Land and Housing Corporation
- Tim Smith, Director Heritage Operations, Heritage NSW

Members must have delegation to provide advice and make recommendations on behalf of their agency or organisation. If members are unable to attend, the proxy should be at the same level or above as the member. The member is responsible for comprehensively briefing the proxy.

Membership may be extended to other relevant stakeholders or subject matter experts as required and as agreed by the Advisory Taskforce.

## 4. Roles and Responsibilities

Meetings will be co-chaired by the Director Illawarra-Shoalhaven, DRNSW and Director Southern Region, DPIE.

The Secretariat function will be provided by DRNSW with support from Shoalhaven City Council. The Secretariat is responsible for circulating agendas and meeting papers at least 5 business days prior to the meeting. Actions will be distributed within 10 business days following the meeting.

The Advisory Taskforce will:

- Provide strategic guidance around the redevelopment of the Riverfront Precinct
- Determine strategic development sites across the Precinct and associated public spaces
- Examine the social and economic impacts of the proposed redevelopment
- Identify potential funding sources
- Commit to active participation in all meetings
- Provide timely responses to requests where required
- Regularly brief their relevant internal executives on project progress

## 5. Decision-Making

Decisions will be made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, the final determination will be made by the Co-Chairs in consultation with relevant agency representatives.

At least eight Advisory Taskforce members (exclusive of Co-Chairs) are required for quorum.

## 6. Reporting

A high-level summary of action items from each meeting will be coordinated by the Secretariat and published [online](#) following each meeting. Advisory Taskforce members can use this summary to brief their relevant internal executives on project progress.

The Advisory Taskforce will report quarterly to the Illawarra Shoalhaven Regional Plan Coordination and Monitoring Committee on the status of Nowra Riverfront Precinct redevelopment.

The Coordination and Monitoring Committee reports as required into the quarterly Illawarra Shoalhaven Leadership Executive.

## 7. Meetings

Meetings will be held bi-monthly from May 2021 via the Microsoft Teams platform, by teleconference or in person.

## 8. Conflict of Interest

All members will be required to complete a pecuniary interests declaration. The Secretariat will be responsible for maintaining a register of declared interests and there will be a standing agenda item to raise conflicts at each meeting.

The Co-Chairs reserve the right to determine whether agenda items are to be considered in a closed session.

If a conflict is identified, Co-Chairs will determine the appropriate course of action, including directing members to abstain from accessing information or participating in discussion.

## 9. Confidentiality

Members must ensure that the confidentiality of Advisory Taskforce business is maintained. Members may receive information (verbal and written) that is commercially sensitive or private and confidential. This information must not be discussed or shared outside of the Advisory Taskforce unless agreed to by the Co-Chairs.

The Secretariat is responsible for ensuring the security of documentation and use of dissemination limiting markets for commercial in confidence information.

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