

Loreto Normanhurst School Redevelopment Community Consultative Committee (SSD-8996) – Annual Report 2023-2024

CCC project name:	Loreto Normanhurst School Redevelopment (SSD-8996)	Reporting period:	April 2023-March 2024
Independent chairperson:	Sandy Hoy	Proponent contacts:	Marina Ugonotti – Principal, Loreto Normanhurst Greg Carmichael – CTPG

1. Executive summary / introduction

The Loreto Normanhurst School Redevelopment Community Consultative Committee (SDD-8996) (LNSRCCC) was established in early 2022 in response to the approval by the Independent Planning Commission on 21 October 2021 of the school's State Significant Development Application (SSDA) for its 30-year Concept Proposal and Stage One development.

Stage One development included refurbishment of the Mary Ward Wing, construction of tennis courts with under-ground staff carpark, new pick up and drop off areas, an internal link road, refurbishment of the heritage gates, demolition of the Loreto Community House, and completion of the new Agricultural Technologies Facility. Loreto Normanhurst commenced some preparatory Stage One building works in December 2021 which are now complete.

Modification 1 to the approved SSDA was lodged in November 2023. The modification includes a 30% reduction in the size of the new boarding house building, relocation of its basement carparking to ground level, and landscaping changes. The Modification 1 application is being assessed.

2. CCC activities over last 12 months:

The LNSRCCC comprises:

- six local community representatives comprising local residents and/or parents of students at Loreto Normanhurst. One community representative resigned from the committee in February 2024
- two alternating elected Hornsby Shire Council members
- the Principal and a staff member from Loreto Normanhurst, with attendance by other school staff as required
- two representatives from project managers CTPG and one from community engagement specialists Urbis, with attendance from other personnel as required
- one Independent Chairperson.

All committee members have signed the revised Code of Conduct and Declaration of Interest documents. All committee members support the LNSRCCC Terms of Reference prepared in consultation with the LNSRCCC.

Three meetings of the LNSRCCC were held during the reporting period: in May and August 2023 and in February 2024. The scheduled November 2023 meeting was not held as no construction

activity was occurring or imminent. A status update prepared by CTPG was circulated by the Chair to CCC members in lieu of the November 2023 meeting.

Meetings are held onsite at Loreto Normanhurst. No organised site inspections were undertaken in 2023-2024.

Attendance at meetings by LNSRCCC members, either in person or online, was generally good. There is a high level of engagement by the proponent and their representatives, with regular attendance by community and Council representatives. Apologies were tendered for work, leave or health related reasons.

Two representatives from traffic consultants TTW attended the May 2023 meeting to answer questions from CCC members.

Meeting agendas include a presentation on completed, in progress and upcoming construction works by CTPG; any complaints from community members received and reported on by Urbis; and discussion of issues of concern and interest to CCC members.

The LNSRCCC is effective as a conduit between local residents, the general community, Hornsby Shire Council, Loreto Normanhurst and CTPG to discuss and resolve concerns raised where possible.

Minutes of each meeting are published on the Loreto Normanhurst website.

3. Key issues

The key issues raised and discussed by the LNSRCCC throughout the year and actions taken to respond to issues are listed below.

Issue		Actions taken	Next steps
Traffic and parking conflicts on adjoining streets	Concern about truck and traffic movements on adjoining streets during construction, particularly of the boarding house	Construction Management Plans (CMP) prepared for completed works	CMP to be prepared for the boarding house after contractor appointed
	School-related traffic and parking on Mount Pleasant Avenue presents safety risks to residents and street users including single-lane traffic, poor sightlines, double parking and obstructing driveways	School regularly requests students, parents and other members of the school community to park on school grounds and not to park on Mount Pleasant Avenue. Council rangers respond to complaints.	Ongoing monitoring by residents and the school. Remedial action taken if necessary
	Parking on Osborn Road	TTW contacted Hornsby Shire Council about No Stopping/Parking signs	Follow up with Council

Issue		Actions taken	Next steps
Pedestrian and motorist safety	Safety of motorists and pedestrians at corner of Mount Pleasant Avenue and Pennant Hills Road	Correspondence to and meetings with Hornsby Shire Council and State MP about options including traffic signals and No Right Turn	Transport for NSW to observe the local road network to ensure it remains safe for the community
Operation of pick up and drop off areas	Safety concerns with new pickup and drop off areas	Supervision by school staff. School organises traffic controllers when necessary.	Ongoing monitoring by the school. Remedial action taken if necessary
Operation of the internal link road	Bus drivers idling buses on the link road while waiting for students	School requested bus drivers switch off engines while waiting	Ongoing monitoring by the school. Remedial action taken if necessary
	Safety of people crossing the link road exit on Mount Pleasant Avenue	School has alerted staff using the link road to watch for people crossing at the exit	Ongoing monitoring by the school and residents. Remedial action taken if necessary
	Concern that swept path diagrams of the link road driveway do not meet standards for bus turning paths	Confirmation that the swept path diagrams were approved by Council and state agencies	-
Capacity of local water infrastructure	Concerns about water on Mount Pleasant Avenue and that old water pipes under the road would not support heavy truck traffic	Liaison with Sydney Water by CTPG	-

4. Focus for next 12 months:

- The LNSRCCC will aim to meet quarterly in 2024-25, but the meeting schedule will depend on the timing of construction activities.
- Subject to approval of Modification 1, it is expected that management of issues that may arise as construction of the boarding house commences and continues would be the focus of the LNSRCCC in 2024-25.

Name of chairperson:	Sandy Hoy
Date:	22 April 2024